

Estimator Level 1 for Safety First Traffic Solutions, LLC

Job Type: Full Time Starting May 2023
Pay: \$20.00/Hr
Paid Time Off after 6 Months
Schedule: Daytime, Open to Discussion on Hours

Qualifications:

- This position is an entry level opportunity, perfect for someone with 1-2 years of work experience in construction or a recent college graduate in Engineering Technology, Construction, Industrial Distribution, or a Mathematics based Degree.
- 1 to 2 years of estimating and bidding experience for public work projects would be beneficial, but not required.
- Computer skills - Must be comfortable accessing information and have a high proficiency in programs such as: Excel, Word, Outlook
- Understanding of basic construction principles is preferred.
- Effective Communication Skills with Vendors, Clients, Personnel and the General Public. Proper Communication is Vital to Our Company.
- Good basic mathematical comprehension in 2 dimensional and 3 dimensional spaces.
- Desire for continued learning with industry regulations and changes.
- Attention to Detail while Working on multiple Projects.
- Drive for Growth with the Skills and in the Position

Responsibilities:

- In this position you will be assisting the Senior Estimator with Roadway Construction Estimates for Traffic Control, Striping, Permanent Signs and Roadway Closures.
- You will be responsible for contacting vendors for quotes (RFQs), performing on screen take-offs, and assisting in other duties in bid submission.
- This position will support the team by learning each area of the process to get a better overall understanding of the industry. Growth is expected to allow advancement as experiences is gained.
- You will be responsible for multiple projects at one time.
- Analyze survey, blueprints and other documentation to prepare time, cost, materials, and labor estimates (Growth of this skill will be expected during the learning process)
- Help identify potential errors and omissions on plans and bid documents, along with special notes and circumstances.
- Aid Senior Estimator with all items required to submit bids
- Review Invitation to Bids (ITB s), Scope of Work, Scope of Supply, and bid packages for potential jobs that fit our line of work
- Build relationships with vendors, general contractors and subcontractors to grow the job opportunities

Send Resume to:

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